

**LOGAN - CACHE AIRPORT AUTHORITY BOARD MEETING**  
**AUGUST 4, 2022**  
**MINUTES**

The Logan-Cache Airport Authority Board convened in a regular session on Thursday, August 4, 2022 at 8:30 a.m. in the Cache County Historic Courthouse, County Council Chambers, 199 North Main, Logan, Utah.

**ATTENDANCE**

**Members of the Airport Authority Board in Attendance:**

John Kerr – Chair, At-large – Appointed by Airport Authority Board  
David Zook – Cache County Executive  
Mayor Holly Daines – Logan City  
Brett Hugie – Appointed by Logan City

**Members of the Airport Authority Board Absent:**

Bill Francis – Vice Chair – Appointed by Cache County  
Karl Ward – Cache County Council  
Jeannie F. Simmonds – Logan City Council

**Also in Attendance:**

Lee Ivie – Airport Manager  
Taylor Sorenson – Cache County Deputy Civil Attorney  
Shawn Milne – Cache County Economic Development  
Nate Thompson – Logan City Fire Department  
Brandon Parish – Utah State University Aviation  
Aaron Dyches – Utah State University Aviation  
Baron Wesemann – Utah State University Aviation  
Judd Hill – Armstrong Consultants  
Justin Pietz – Armstrong Consultants  
Chris Nocks – Armstrong Consultants  
Kim R. Hall – Leading Edge Aviation  
Russ Kirkham  
Janeen Allen – Minutes

**CALL TO ORDER**

Chairman John Kerr called the meeting to order at 8:30 a.m.

**ITEMS OF BUSINESS**

**a. APPROVAL OF MINUTES – July 7, 2022**

**ACTION: Motion was made by David Zook and seconded by Brett Hugie to approve the minutes of July 7, 2022 as written. The vote in favor was**

unanimous, 4-0 (Bill Francis, Karl Ward, and Jeannie Simmonds absent for vote)

## **ITEMS FOR DISCUSSION**

a. **MANAGER'S REPORT – LEE IVIE**

Lee Ivie presented the Manager's Report. It is included in these minutes as **Attachment A**.

b. **HANGAR SITE WAITING LIST POLICY – TAYLOR SORENSEN**

Taylor Sorensen said he worked with Brett Hugie and implemented changes to the policy. He then sent it to Janeen Allen for circulation to the Board members. Allen couldn't remember receiving it, so John Kerr recommended bringing it to the Board for the next meeting for approval.

c. **UNION PACIFIC LEASE UPDATE – TAYLOR SORENSEN**

Sorensen reported that Union Pacific is asking for \$61,000 in back rent and a similar amount annually moving forward. However, he sent a response letter stating that the airport's position is that the law establishes holdover tenants as being under the same governing rule as the previous tenant. Therefore, the amount of back rent should only be \$750 and will continue until a new agreement is reached.

Kerr asked Sorensen if he is negotiating with the smaller parcel of land identified as only the narrow strip the airport uses. Sorensen said he is working with Judd Hill on the land issue and he would like to keep that information private until the new rent contract is renegotiated.

Executive Zook said he reached out to the local intergovernmental relations official who is willing to help and/or participate with any of the negotiations as needed.

d. **PROPOSED FAA GREEN GRANT – DAVID KOCH, EPS**

David Koch was not in attendance and so Kerr moved this item to the next Airport Board meeting's agenda.

e. **OPEN ITEMS**

- Baron Wesemann reported on the progress in the planning of the second annual Annual Aeronautics Conference which will be held June 22-24, 2023 and will be hosted at Utah State and the Logan-Cache Airport. An airport Open House will be included as part of the conference and will be open to the public. Cost of the whole conference will be \$100 to attend. Thursday-Friday will be held on the USU campus and Saturday will be the Open House at the Logan-Cache Airport. Wesemann would like to form a subcommittee from the Airport Authority Board to help organize the ground events and aerial demonstrations.
- USU Aviation will host the annual Girls in Aviation Day on September 17, 2022 from 9 a.m. to noon. He anticipates around 100 participants which is similar to last year. Registration is \$10.

- John Kerr said they are in the process of interviewing for Airport Manager position to replace Lee Ivie who will be retiring at the end of November. He hopes to have a recommendation for the Board to approve in the September meeting with the new manager beginning on October 1<sup>st</sup> to be trained by Ivie. County Executive, John Kerr, Bill Francis, and Brett Hugie have been participating in reviewing the applications and the interviews. By contract, the Airport Manager is an employee of Cache County.

**COMMITTEE REPORTS:**

**Audit & Finance – David Zook**

No report

**Operations Committee – Kim Hall**

No report

**Capital Improvements – Bill Francis**

No report

**Economic Development / Public Relations**

No report

**NEXT SCHEDULED MEETING**

Thursday, September 1, 2022 at 8:30 a.m. – Cache Historic Courthouse, Council Chambers

**ADJOURNMENT**

The meeting adjourned at 8:55 a.m.